

# SAFETY IS OUR #1 PRIORITY



## Protecting you and your family from COVID-19 Basic protective care measures we are taking:



Encouraged employees to stay home who are sick or show symptoms: cough, fever, shortness of breath

Isolate anyone sick at work and send them home

Educate team members on the proper physical distancing, hand washing, no-handshake, cough and sneeze etiquette  
"keep your droplets to yourself"



Making our own alcohol-based sanitizers

Have hand sanitizer, soap and hot water, tissues, trash receptacles, Clorox wipes, bleach solution readily available



Rigorous cleaning – doorknobs, phones, calculators, common surfaces



Increase air circulation in work areas



Moved 35% of workforce to remote work & expanded use of vacant offices

Implemented pre-site/on-site visit communications/protocol

Implemented lab coat cleaning & separation



Created physical distancing zones for team members to work (tape on floor)

Assigned office objects to 1 person, for example, calculators, phones, etc.

Staggered shifts, lunch, breaks  
Break room changes to minimize number of people



Meetings (internal and client) are held virtually via Zoom

Daily leadership meetings to address concerns



Masks available or bring your own  
Wear gloves



Have ideas? Share with your manager or HR partner

Share with families: [SmithersConnect.com](https://www.smithersconnect.com) or [UK.SmithersConnect.com](https://www.uk.smithersconnect.com)